

## Office 365 Migration for Android Devices

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**Use these instructions to reconfigure your Android device once you have been migrated to Office 365 email and calendaring services.**

**Once you've been migrated, you will not be able to access your mailbox with Android device until you follow these steps.**

### Connect to the Outlook Web App

Confirm that your account has been migrated by logging into [Outlook Web Access](#) (OWA). If you can log in, continue with the instructions below.

### Updating Your Android Device for use with Office 365

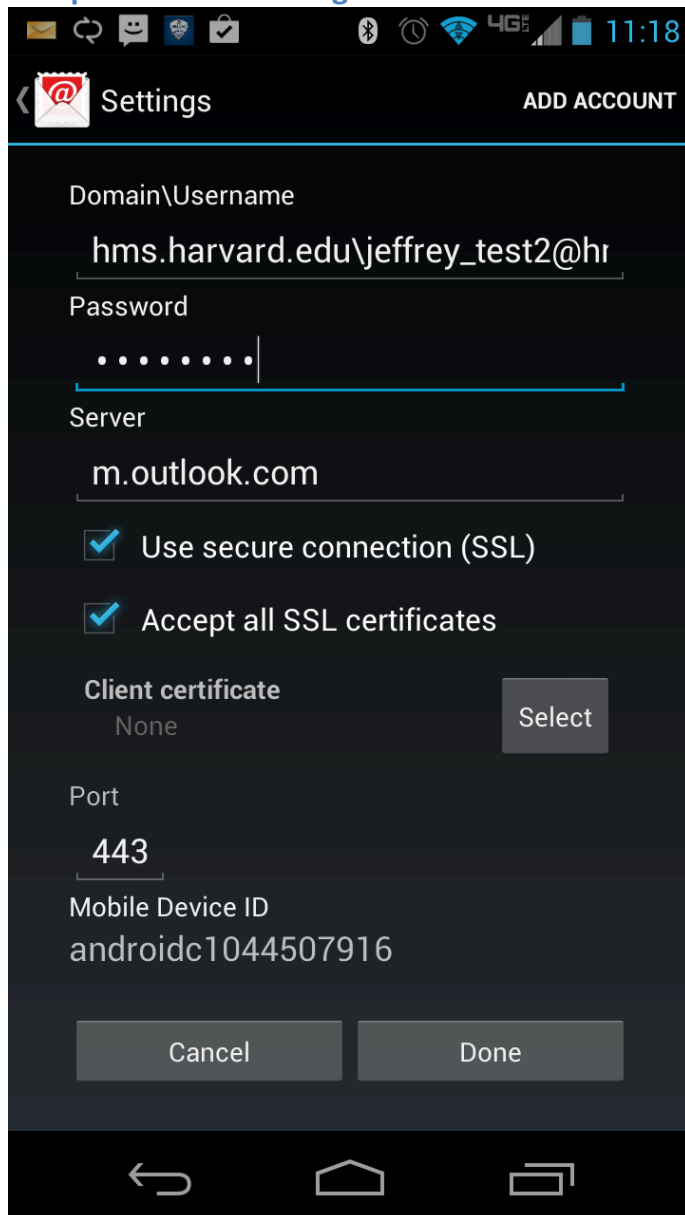
1. Select **Applications**
2. Select **Mail**
3. Select **Exchange ActiveSync**
4. **Domain\Username:** hms.harvard.edu\your primary email address. Typically, your full primary email address is [first\\_last@hms.harvard.edu](#). **Not sure what your primary email address is?**
  - a. Log into [ecommons.med.harvard.edu](#)
  - b. Click **Preferences**
  - c. Click **Messaging**
  - d. Your primary email address appears under the "E-Mail Options" heading
5. **Password:** Your eCommons password
6. **Server:** m.outlook.com
7. **Use secure connection:** checked
8. **Accept all SSL certificates:** checked
9. **Port:** 443
10. Click **Done**.

Your Android device is now configured to connect to the Office 365 email system. View sample settings on the next page.

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### Sample Android Settings



### Connect from Anywhere!

Make sure to try [Outlook Web Access](#) (OWA)!

- Drag and drop email attachments
- Looks and works the same from every browser
- Online archiving
- Quickly filter new messages

Find Out More about [Outlook Web App for Office 365](#)

Read about [OWA's new features](#) and how to [get started using OWA](#).